



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

29 January 2021

DIVISION MEMORANDUM
DM No. 036, s. 2021

**ONLINE CONFERENCE ON THE PREPARATION OF GENDER AND DEVELOPMENT
(GAD) MONITORING AND EVALUATION (M&E) PLAN**

To: OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisors and Specialists, Public Schools District Supervisors, Secondary and Elementary Schools Heads, District GAD Coordinators, and All Concerned

1. With reference to the **Division Memorandum No. 150, s. 2020** regarding the **Division Policy Guidelines on the Implementation of Gender and Development (GAD) Programs, Projects and Activities (PPAs)**, GAD Monitoring and Evaluation (M&E) plan shall be formulated in the district level to identify and document successful GAD (PPAs). This is also deemed necessary to track the GAD PPAs implementation and outputs systematically, and measure its effectiveness.
2. In connection, the Division GAD Focal Point System (GFPS) announces the conduct of **Online Conference on the Preparation of GAD M&E Plan on February 9 - 10, 2021, 8:01 am to 12:00 nn via Zoom**. The conduct of this activity aims to provide the participants inputs in the preparation of their GAD M&E plan
3. The activity shall be participated by **all Public Schools District Supervisors (PSDSs) and District GAD Coordinators**. The PSDSs shall also send **two (2) select School GAD Coordinators from each district** who will join the said conference.
4. Participants are also advised to register online through **tinyurl.com/OC-MEplan** on or before **February 03, 2021, 12:00nn**. Meeting link shall be sent to the **email address** of the participants a day before the webinar proper.

DEPEDQUEZON-TM-SDS-04-009-003



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5. Participants are also advised to prepare their **PCW-endorsed GAD Plan and Budget (GPB) for FY 2021** and **GAD Calendar of Activities** for reference in the conduct of the said activity.

6. Immediate dissemination of this Memorandum is highly desired.

ELIAS A. ALICAYA, JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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